Language Fundamentals



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CEE 3804 Faculty

Language Fundamentals

- 1. Statements
- 2. Data Types
- 3. Variables and Constants
- 4. Functions
- 5. Subroutines

Data Types

1. Numeric

Integer

Long integer

Single-precision

Double-precision

Currency

2. Character Strings Variable length Fixed length

3. Variant in VBA

Numeric Data Types, VBA

- Integers in VBA, Short in VB*
 - Two bytes
 - 32,767 to -32,768
- Long Integers in VBA, Integers in VB*
 - Four bytes
 - 2,147,483,647 to -2,147,483,648
- Single Precision
 - Four bytes
 - -3.402833E+38 to -1.40129E-45 negative
 - 1.40129E-45 to 3.402823E+32 positive
- Double Precision
 - Eight bytes
 - -1.7977E+308 to -4.9407E-324 negative
 - 4.9407E-324 to 1.7977E+308 positive

* Integer types in VB are larger than same named types in VBA

Integers

- Integers are whole numbers
- They may be either positive or negative
- The range of VBA integers is -32767 to +32787
- If the number if positive it is not necessary to put a + sign in front of the number
- You cannot use commas to separate groups of digits in an integer
- Examples of valid integers are:

1234	-13550	1667	-340
15	-30000	-5002	221

• Examples of invalid integers are:

-50000 35000 3,456 3.123

Long Integers

- A long integer can hold a whole number but it can store a larger range of values
- VBA uses "Long" for this data type, VB uses "Integer"
- The range of values that can be stored in a long integer is -2,147,483,648 to +2,147,483,648
- To declare a long integer variable you use the following declaration statement

DIM x as Long

• Examples of some long integer constants are the following

3289565483-6895756658-123697858960321

Single Precision

- A real number is a number which contains a decimal point. In Basic real numbers can be represented as single precision numbers or as double precision numbers
- Real numbers cannot be represented in a computer exactly only approximately
- Single precision numbers are accurate to the first seven digits
- 4 bytes of storage space

Single Precision Numbers

- Single precision numbers can be written using fixed point notation or exponential notation
- The range of single precision numbers is from approximately -3.4E+38 to +3.4E+38
- Examples of single precision numbers are:

102.3	0.00034	5678.90
10.5e-3	100E10	-5.67e-35
22!	-35!	12.4e-27

Double Precision Numbers

- Double precision numbers are accurate to 15 or 16 digits
- 8 bytes of storage space
- The range of double precision numbers is from approximately -1.8D+308 to +1.8D-308
- The letter D is used to represent the exponent (instead of the letter E)
- Examples of double precision numbers are:

12345.67890123450.00001234503695310.24D-30012.687D+300

Currency

- This data type is designed specifically to store financial information
- Currency values are in fixed-point format with up to 15 digits before the decimal and 4 digits after the decimal point
- The range of numbers is from 922,337,203,685,477.5805, to +922,337,203,685,477.5807

Strings

- There are two types of stings:
 - variable length
 - fixed length
- In a variable length string, the stored string can be of any length (up to 65,500 characters)
- Sequence of alphanumeric characters enclosed by double quotation marks

```
"What is your name?"
"Enter yield strength of steel"
```



- A fixed length string stores a string value of a predetermined length.
- You declare the fixed length to be from 0 to 32,767 characters.
- The length of the string cannot change

Variant Data Type

- A variant is a data type that can store data of any other type
- The stored value can be numeric, string, or date/time information
- Visual Basic automatically converts a value stored in a Variant variable to the necessary data type

```
Dim x as Variant
x = ``35'' ` string stored
Print 2 * x ` string converted
```

 A variant variable actually stores two pieces of information: a value, and a code number indicating its data type

Boolean Data Type

• Logical constants that take two possible values:

- True
- False

• Example

eneral)	BoolDemo
Sub BoolDemo()	
' Example of using a boolean variat	ble
' A. Trani	
' Mar20,2007	
' From Chapra's textbook (page 79	ə)
a = inputвox("what is the answer?	(True or Faise)") Microsoft Excel
MsgBox "The answer is true"	
	False)
MsgBox "The answer is false"	Cancel
End If	
End Sub	

Boolean Example



Variables

- Permit us to access data stored in memory through the use of symbolic names
- Value of a variable can change during program execution
- Made up of the letters A to Z, digits 0 to 9, and underscore (_).
- First character must be a letter of the alphabet. Cannot begin with a number or a period
- Can be from 1 to 40 characters long
- Cannot match any reserved words such as
 - If Then Input While
- May end with the symbols %, !, #, \$, & and @

Variable Names

Suggestions for Naming Variables

- Use lower case character for first letter
- Use lowercase for remaining characters
- Uppercase for first letter of compound name

number	firstRoot	volume
sum	mean	surfaceArea
maxValue	minValue	counter

- BASIC is NOT type sensitive (be careful) Number NUMBER NumBer number are all considered to be the same
- Avoid short non-descriptive names

Declaring Variables

Dim x As Single Dim y As Integer Dim z1 AS String Dim z2 AS String*10 Dim a AS Double Dim z as Variant Dim bigNum as Long Dim dollars as Currency

NOTE: Type declaration characters take precedence

Forcing Declarations

• You can force all variables to be declared by using the following statement:

Option Explicit

- The Option Explicit statement is placed in the Declarations section.
- It requires that all variables be declared within that form or module

Option Explicit

- If you try to use an undeclared variable, you will get a "Variable not declared" error message
- You can have Visual Basic automatically place this statement in your program by specifying it in the Environment menu
- Decreases possible program "bugs"

Example of Option Explicit

Note: all variables have to be defined in the function Trapezoid because the "Option Explicit" setting

0	integration v03.xls - Module1 (Code)
(General) (Declarations)
	Option Explicit 🖌
	Public Function trapezoid(x As Range, y As Range) As Double
	Dim n As integer, i As integer Dim sum As Double
	sum = 0# n = x.Rows.Count
	For i = 2 To n
	<pre>' sum = sum + (x.Cells(i).Value - x.Cells(i - 1).Value) * (y.Cells(i).Value + y.Cells(i - 1).Value) / 2 sum = sum + (x(i) - x(i - 1)) * (y(i) + y(i - 1)) / 2</pre>
	Next i
	trapezoid = sum
	End Function

Type Declaration Characters

Special character at the end of a variable name which indicates the type of variable

Data Type	Type Declaration Character	
Integer	8	
Long	&	
Single-precision	1	
Double-precision	#	
Currency	Ø	
String	\$	

Type Declaration Characters

• Examples

count%	total!	Root!
sum#	ssNum\$	yourName\$
errorFlag%	longVal&	bigNum&

car\$, car%, car#, car&, car! are all different variables in Visual Basic for Applications

Example of Type Declaration

Note: variable "sum" has an explicit type declaration character. In this case sum is defined as 0.0 and VBA types 0#

Θ	integration v03.xls - Module1 (Code)
(General) (Declarations)
- 1	
	Option Explicit /
	Public Function trapezoid(x As Range, y As Range) As Double
	Dim n As Integer, i As Integer
	Dim sum As Double
	sum = 0# 🎽
	n = x.Rows.Count
	For i = 2 To n
	<pre>sum = sum + (x.Cells(i).Value - x.Cells(i - 1).Value) * (y.Cells(i).Value + y.Cells(i - 1).Value) / 2</pre>
	sum = sum + (x(i) - x(i - 1)) * (y(i) + y(i - 1)) / 2
	Next i
	trapezoid = sum
	End Function

Symbolic Constants

Can be used in place of numeric or string values

```
Const MAXSIZE = 50
```

```
Dim xArray (MAXSIZE)
```

Const BLACK = 0, BLUE = 1, WHITE = 15

Const NUMCOLS = 5

Try using all uppercase letters for symbolic constants

In VB (not VBA) also declare data type as part of constant declaration

Const MAXSIZE as integer=50 Const PI as double = 3.1417

VarType Function

• Use the VarType function to inspect the variable type in VBA

Use:
 VarType (varname)

Where: varname is the variable in question

VarType Function Codes

Value	Variable Type
2	Integer
3	Long
4	Single
5	Double
8	String
11	Boolean

VarType Example



Computational Issues

- VBA code executes faster if variable declarations are made explicitly
- Most computers today are optimized to do floating point computations so "double" variables do not add a great deal of CPU time in execution
- In fact, declaring most variables as "double" might produce faster executions times than "single" variables

Example (No Variable Declarations)

0	😑 😁 CPUTime_NoDeclaration	ns.xls – Module1 (Code)			
(General)	CPUtest	Α	B	С
	Sub CPUtest()		Example of	f CPU time execution in VBA	
			A. Trani		
	' Demonstrates the value of declaring variables		10-Mar	-07	
	' Chapra's book page 83				
	' No explicit definition of variables		Check the	VBA code behind	
			Chapra's b	ook (page 83)	
	' A. Trani				
	' March 20, 2007		Start Time	14123	seconds
			Ending Tim	ne 14130	seconds
	x = 1#		CPUTime	7	seconds
	y = 2.1		-		
	For i = 1 To $5 000000$ x = Sin(x * y) Next i Time2 = Timer ' evaluates a new c	lock time			
	MsgBox " CPU Execution Time is " & CPUTime &	erence between two a " in seconds"	CIOCK TIMES		
	Write to the worksheet				
	Sheets("sheet1").Select				
	Range("b8:b10").ClearContents				
	Range("b8").Value = Time1				
	Range("b9").Value = Time2				
	Range("b10").Value = CPUTime				
	End Sub				

Example (with Variable Declarations)

Option Explicit Sub CPUtest2() ' Demonstrates the value of declaring variables ' Chapra's book page 83 ' With explicit definition of variables ' A. Trani ' March 20, 2007 Dim i As Long Dim x As Double, y As Double Dim Time1 As Single, Time2 As Single, CPUTime As Single x = 1#y = 2.1Time1 = Timer ' evaluates the internal clock time of the computer For i = 1 To 5000000 x = Sin(x * y)Next i Time2 = Timer ' evaluates a new clock time CPUTime = Time2 - Time1 ' computes the difference between two clock times MsgBox " CPU Execution Time is " & CPUTime & " in seconds" ' Write to the worksheet Sheets("sheet1").Select Range("b8:b10").ClearContents Range("b8").Value = Time1 Range("b9").Value = Time2 Range("b10").Value = CPUTime End Sub

Example of CPU time execution			
A. Trani			
10-Mar-07			
Check the VBA code behind			
Chapra's book (page 83)			
Start Time	13967	seconds	
Ending Time	13972	seconds	
CPU Time	5	seconds	

Common Errors

- 1. Arithmetic operations cannot be implied
 - $z = 10(x_1+2x_2)$ 'illegal
 - z = 10*(x1+2*X2)
 - z = 10(x1+2x2) `illegal
- 2. Two or more operators cannot occur consecutively
 - z = x + -y
 - z = x + (-y)
- 3. There must be an equal number of left and right parentheses
- 4. Arithmetic expression must accurately represent original sequence of calculations
- 5. Variables appearing on right side of arithmetic expression must be assigned values prior to their use.

Mixed Mode Arithmetic

• BASIC converts all operands in the statement so they have the same precision as the most precise operand

z = 3/4	0.75
a% = 200/3	67
a = 200/3	66.66666
a# = 200/3	66.6666666666666666
a# = 200#/3	66.6666666666666666

• In integer division operands are rounded to integers <u>before</u> division and result are <u>truncated</u>

a = 8.4/9 0 a = 8.99/9 1 a = 8/3 2

Comments

- A well written program is easy to understand by both the programmer and users
- Comments are non-executable statements with means that the computer ignores these statements during program execution
- Comments enhance make your program more readable
- Comments are an invaluable part of your program
- They assist you and others in understanding the logic of the program

```
Rem -- This is a comment
' This is also a comment
```

Effect of Declarations in Functions and Subroutines

CEE 3804 Computer Applications for CEE

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Modular Programming

- A consequence of top-down design is that the problem is decomposed into smaller and simpler sub-problems
- The program is broken up into a number of smaller subprograms or *modules*
- This approach of designing programs as a series of modules is called *modular design*
- A module is a small self-contained section of an algorithm
- Modular design has a number of advantages
Advantages of Modular Design

- Modular programs are easier to write and debug
- Each module can be written and tested independently
- Modular programs are easier to debug
- Modules can be changes, rewritten or even replaced
- Previously developed and tested modules can be used in different programs
- Can develop a library of modules

Visual Basic Modules

- In Visual Basic a module is a source file which can contain one or more procedure
- A procedure is either a subroutine or a function
- A module file can contain one or more procedures
- The procedures in a module are global which means that they can be invoked from anywhere in the program

Recall Procedures in VBA

- There are two types of procedures (subprograms) in Visual Basic
- Subroutines
 - Sub End Sub
 - Can return zero or more values. Cannot be used in as expression
- Functions
 - Function End Function
 - Can return only one value. Can be used in expressions.
 Similar to the Visual Basic built-in functions such as Abs, Log, Sin

- A function consists of a block of instructions that begins with the Function statement and ends with an End Function
- Functions are invoked the same way as Visual Basic built-in functions
- You specify the name of the function in expressions, as arguments in statements or other functions
- Can use a function in any place you can use a built-in function
- Functions can only return one value

• Syntax

Function functionName (parmlist)



- Parameter list contains variables that will receive values when the function is called
- These variables are also called formal parameters
- In VBA, must have an assignment statement in the function body that assigns a value to functionName
- The value assigned to functionName is the value returned from the function
- In VB, use the return() function, e.g. return(x) will cause the function to return the value of x

General Format

[Static][Private] Function funcName [parmlist] [As type]

funcName = expression

End Function

funcName is the name of the function

parmlist is the list of formal parameters

type specifies the type of value

expression is any general expression that has the same data type as funcName

• If no data type is defined, the default is Variant in VBA, object in VB

```
Function Square (x as Single) As Single
   Square = x * x
End Function
```

- Function Square can be called as follows:
 - y = Square(x)
 - y = Square(10)
 - z = y * Square(x)

Preferred Approach

Function fName (parm1 As type, parm2 as type) As type

- Should explicitly indicate the type of each of the formal parameters in the function
- Should explicitly indicate the type of value returned by the function
- Should include comments near the top to indicate what the function does, and also what it returns
- This makes it easier to understand exactly what the function does and how it is to be used

Example of a Function

```
Function MaxOf3(a as Single, b as Single, c As Single) As Single
1_____
' Purpose:
' Determine the largest of three numbers
' Input Parameters:
` a - first number
' b - second number
' c - third number
' Returns:
   The largest of a, b an c
١
\_____
                      _____
   Dim max as Single
   If a > b And a > c Then
     max = a
   Else If b > c Then
     max = b
   Else
     max = c
   End If
   MaxOf3 = max
End Function
```

Invoking Functions

• Functions can be used in expressions just like variables. Consider the function

Function Log10(x as Double) as Double

• This function can be called as

$$y = Log10(3.4)$$

y = 2.3 * z * Log10(w)

$$y = a + Log10(b)$$

The function MaxOf3 can be called as

 x = MaxOf3(a,b,c)
 w = z + MaxOf3(2.0, 50.0, x)
 y = MaxOf3(2. * x, a, 4./z)

Subroutines

- Block of instructions that begins with a Sub statement and ends with an End Sub statement
- When a Sub procedure is called, control is transferred to the subroutine and instructions within the subroutine are executed
- Control is transferred back to the calling program when an End Sub statement or an Exit Sub statement is executed



- Parameter list contains variables that will receive values from the calling program
- These variables are also called formal parameters
- Items in the parameter list are separated by commas
- Some of these variables are input variables while others are output variables.

Declaring a Sub Procedure

General syntax

[Static][Private] Sub subName[parmlist]

instructions

[Exit Sub]

instructions

End Sub

subName is the name of the Sub procedure parmlist is the list of formal parameters instructions is a block of Visual Basic instructions

Example of a Subroutine

```
Sub MaxOf3(a as Single, b as Single, c As Single, max As Single)
' Purpose:
' Determines the largest of three numbers
' Input Parameters:
` a - first number
' b - second number
' c - third number
' Output Parameters:
' max - the largest of a, b an c
_____
   If a > b And a > c Then
      max = a
   Else If b > c Then
      max = b
   Else
      max = c
   End If
End Sub
```

Calling Subroutines

Call subName (argument list)

- Call statement transfers control from calling program to subroutine
- Argument list specifies the variables that are passed to the subroutine

Calling Subroutines

 There is a one-to-one correspondence between variables in the parameter list and arguments in the argument list

Sub MaxOf3Numbers(a,b,c,max)

a = x, b = y, x = z, max = yMax

Calling Subroutines

- Arguments in the argument list must correspond in number and type to the parameters in the parameter list
- If they are not in the same order or of the same type, then the values passed to the subprogram from the calling program will be incorrect
- Usually the Visual Basic compiler will give an error message

```
Call MaxOf3Numbers(x,y,z)
Call MaxOf3Numbers(1.,2.,4. "AC")
```

Differences Between Subroutines and Functions

- Subroutines cannot be used in expressions
- Subroutines can return zero or more values
- Functions can only return one value
- Functions can be used in expressions
- To call a subroutine we have to use a Call statement in VBA, or simply the subroutine name in VB

Differences Between Subroutines and Functions

- Parameter list in functions works the same as for subroutines
- Static and Private keywords work the same as they do with subroutines
- Exit Function is similar to Exit Sub instruction
- Main difference is that a function assigns a value to the name of the function itself
- To call a function we do not use a call statement
- We invoke a function in the same was as we do one of the Visual Basic built-in functions

Passing Arguments

• Two fundamental rules for passing arguments

1. Number of arguments in argument list and the number of formal parameters in the parameter list must both be the same

2. The data type of each argument and its corresponding formal parameter must match

• The most common mistakes when calling procedures are: too few or too many arguments, or passing arguments that are not of the same type

Calling Procedures

- There are two ways in which arguments are passed to procedures
 - 1. Call by value
 - 2. Call by reference

Call By Reference

- When an argument is passed by reference the program passes the address of the variable to the procedure
- The procedure can use this address to access the variable and change it contents
- Call by reference is useful if you need to receive results from the procedure
- You should be careful when using call by reference since the procedure can change the value of the variable which can have adverse side effects in your programs

Call by Value

- When an argument is passed by value the compiler makes a copy of the argument and then passes this copy to the procedure
- The procedure can change the value of the argument but any changes it makes affects the local copy and not the original variable
- Call by value is useful for sending "input" arguments to a procedure
- There are several advantages to call by value
- Errors are localized since changes are made to the copy
- Side effects are minimized

Passing Arguments

- The default for VBA is call by reference
- In VB and VB.Net use the ByVal or ByRef to pass by value or reference respectively.
 - Call MaxOf3(byval x as integer, byval y as integer, byval z as integer, byref max as integer)
 - * In the above example, x, y and z are passed by value.
 - The subroutine cannot change the value of x, y, and z.
 - * The variable max is passed by reference since the subroutine needs to change the value of max.

Passing Arguments By Value

- When the actual argument is a literal, a constant or an expression, parameter passing is by value
- In this case, Visual Basic passes the value of the parameter rather than the address
- The value of the expression is calculated, the result is stored in a temporary location and the address of this temporary location is passed to the procedure

Passing Parameters By Value

- You can pass parameters by value using parenthesis for the variable in question
- Function Square ((x) as Single) As Single
- The parameter x is now passed to the procedure by value
- If you use VB 6.0 or VB.Net
- In VB 6.0 or VB.NET you place the ByVal keyword before the formal parameter in the procedure declaration
 - Function Square (ByVal x as Single) As Single
- The parameter x is now passed to the procedure by value
- Sub MaxOf3Numbers(ByVal a as Single, ByVal b as Single, ByVal c as Single, byref max as Single)

The parameters a, b and c are now passed to the procedure by value

VBA Example (Chapra's Book pages 50-51)

```
•
                                                        test
(General)
 Sub test()
 ' A. Trani
 ' From Chapra's text pages 50-51
 ' Demonstrates the use of passing by reference or value
 ' Variable x is passed by value to subroutine ValRef - use parenthesis for x
       VBA makes a copy of x and maintains the integrity of x outside subroutine ValRef
 ' Variable y is passed by reference to subroutine ValRef
 н.
       Variable y is changed inside subroutine ValRef and thus affected in the rest of the program
  x = 1
 \mathbf{v} = \mathbf{0}
                                                              Before the call: x = 1 and y = 0
  MsgBox "Before the call: x = "\& x \& " and y = "\& y
                                                                                                         OK
  Call ValRef((x), y)
  MsgBox " After the call: x = " & x & " and y =" & y
 End Sub
 Sub ValRef(x, y)
  y = x + 1
  \mathbf{X} = \mathbf{0}
   MsgBox " Within the Sub: x = " & x & " and y =" & y
 End Sub
```

Example (MsgBox inside Sub ValRef)

```
:
(General)
                                                        test
 Sub test()
 ' A. Trani
 ' From Chapra's text pages 50-51
 ' Demonstrates the use of passing by reference or value
 ' Variable x is passed by value to subroutine ValRef - use parenthesis for x
       VBA makes a copy of x and maintains the integrity of x outside subroutine ValRef
 'Variable y is passed by reference to subroutine ValRef
 н.
       Variable y is changed inside subroutine ValRef and thus affected in the rest of the program
  x = 1
  \mathbf{v} = \mathbf{0}
  MsgBox "Before the call: x = " & x & " and y =" & y
  Call ValRef((x), y)
  MsgBox " After the call: x = " & x & " and y =" & y
 End Sub
 Sub ValRef(x, y)
  y = x + 1
                                                                Within the Sub: x = 0 and y = 2
   \mathbf{X} = \mathbf{0}
   MsgBox "Within the Sub: x = "\& x \& " and y = "\& y
                                                                                                           OK
  End Sub
```

Example (MsgBox after Sub ValRef)

(General)	test
Sub test()	
' A. Trani ' From Chapra's text pages 50-51	
 Demonstrates the use of passing by reference or value Variable x is passed by value to subroutine ValRef - use parenthesis for x VBA makes a copy of x and maintains the integrity of x outside subroutine ValRef Variable y is passed by reference to subroutine ValRef Variable y is changed inside subroutine ValRef and thus affected in the rest of the program 	
$\begin{array}{l} x = 1 \\ y = 0 \end{array}$	
MsgBox " Before the call: $x = $ " & x & " and $y =$ " & y	
Call ValRef((x), y)	
MsgBox " After the call: $x = $ " & x & " and $y =$ " & y	After the call: x = 1 and y =2
End Sub	
Sub ValRef(x, y) y = x + 1 x = 0	<u>ОК</u>
MsgBox " Within the Sub: x = " & x & " and y =" & y End Sub	

Storage Class, Scope and Visibility

- There are two attributes associated with each variable
 - 1. data type
- 2. storage class
- The data type tells the VBA how much memory should be assigned for the variable
- The storage class tells VBA how the variable is to be stored
- The storage class also determines the visibility and scope of the variable

Levels of Variable Scope

Within a Procedure

Within a Module

All procedures in all Modules In a Worksheet

Scope and Declaration

Procedure (or local) variables

- Variables declared within a procedure
- Created when procedure starts
- Destroyed when procedure terminates

Module Variables

- Variables declared at the beginning of a module
- Before the first procedure
- Can be accessed by all procedures within the module
- Created when module starts
- Destroyed when module terminates

Workbook (or Global) variables

- Variables that can be accessed by all procedures in all modules
- Created using a *Public statement* before the first procedure in a module

Local Variables

- Variables declared within the body of a function or subroutine are local variables
- Local variables are visible to the procedure but not to other procedures
- Local variables are created when the procedure is executed and are destroyed when the procedure terminates
- Local variables exist only during the duration of the procedure
- Local variables are reinitialized each time the procedure is executed

Static Variables

- Static variables are permanent variables, that is they remain in existence for the entire duration of the program
- You can define individual variables as static or you can specify that all variables in a procedure to be static

Static Variables

• To declare individual variables as static you use the following syntax

Sub MySub (b as Single,c as Single)
Static x, y, z as Single
Static myAddress as String
Static a as Double

- Static variable retain their values between subroutine calls
- Static variables remain in existence for the entire duration of the program
Static Variables

- Static variables are only initialized once. They are not reinitialized
- To define all variables in a procedure to be static you can use the following syntax

Sub MySub(a as Single) As Static
Dim x,y,z as Single
Dim c,d as String

• All local variables in the subroutine are static and retain their values between calls to the subroutine

Global Variables

- You should limit the number of global variables in your program
- Global variables are accessible to all procedures
- Programs containing global variables are difficult to maintain and are prone to errors
- Since all procedures have access to global variables an procedure can unknowingly change the value of a global variable leading to problems elsewhere which is difficult to trace.

Global Variables

- Global variables limit the portability of your code
- If you have a global variable and a local variable of the same name then all references to that variable inside the procedure apply to the local variable and not the global variable

Public and Private Procedures

- Procedures defined at the form level are available throughout the form
- Procedures defined at the module level are available throughout the application
- Procedures in other modules cannot invoke a procedure declared as Private
- By using Private we can reduce the risk of name conflicts
- Use Public to make a form level procedure accessible outside the form